

Stephen T. Wilson MSW, ACSW, LICSW, PhD, LLC
2101 4th Avenue East, Suite 200
Olympia, Washington 98506
(360) 786-9499
License #: LW00006074

***Fees:** The fee for the initial intake is \$170.00. The fee for a fifty-minute session is \$150.00. The few minutes I take between sessions gives me an opportunity to finish notes on the previous session, complete insurance paperwork, prepare for the next session, and make phone calls to case managers, physicians, probation officers, and other service providers working with my clients. You are responsible for processing any necessary documents with your insurance company. I will assist you in processing these documents and provide clinical documentation as necessary for the insurance company. Payment for therapy services is expected at the time of each session. Generally, I ask that clients pay whatever portion of the fees their insurance carrier will not cover at the time of service. If there is another way you would like to handle fees, please feel free to discuss options with me.*

There are times when clients may feel a need to consult with me by phone. There is no charge for occasional calls of less than ten minutes. I will attempt to schedule a special appointment to deal with problems that require extensive attention. When this is not possible, and a phone call is longer than the ten-minute time frame. Charges will be prorated at the \$110.00 session rate.

***Cancellations:** If you can not keep an appointment, please advise me as soon as possible. There is a \$45.00 fee for appointments cancelled less than 24 hours in advance, (except in the case of illness or family emergency). There is a \$55.00 fee assessed for missed appointments. NOTE: Insurance companies will not pay for charges because of a missed appointment, or failure to cancel them in a timely manner.*

***Emergency Services:** If you have an emergency you can call the Crisis Clinic at (360) 352-586-2800 in Thurston or Mason Counties. If you do contact the Crisis Clinic, please let them know you are working with me. You can also visit St. Peter Hospital's emergency room; their phone number is 493-7999. I suggest you use this number and make a personal visit to St. Peter's emergency room, where trained professionals can deal with major psychiatric needs. If you reside in a different county they can direct you to the Crisis Clinic in your area. Providence St Peter Hospital can also be contacted but if they are experiencing a high volume of emergencies you may be put into their voicemail and not retrieve the phone call in a timely fashion. In that event, going to your **nearest emergency room or calling 911 or contacting your primary care physician** will be helpful. Generally, appointments can be scheduled within a week or two; if you cannot wait, please let the office manager know this or leave a message on the voicemail 360-786-9499 outlining your needs. Again, if it is an emergency, do not wait, call 911 or go to nearest emergency room or contact primary care physician or contact Crisis Clinic at 360-586-2800.*

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Fees

Revised 4/23/17

NOTE: I DO NOT ATTEMPT TO PROVIDE 24 HOUR EMERGENCY COVERAGE: *I am often available for emergency consultations Tuesday through Friday. If you call after hours, you will get our voice mail, and your message will be picked up the next scheduled business day. I also suggest families continue speaking with their personal friends in their community persons they trust, i.e., teachers, ministers etc., when these issues arise. Sometimes all a person needs is another person to hear them out and offer support.*

If I am out of the office for an extended period of time (vacation or illness), I usually ask one of the other therapists to cover my cases for me. When this occurs, clients can locate the name and number of the person covering by calling the office. Frequently this therapist's colleagues are on the same insurance plans, but it is recommended that you check with your insurance and your primary care physician. In the event of the sudden death of this therapist, a colleague, Liesl Bauer-Judah, MSW, at the same address as this therapist, will be in charge of all client charts, paper and electronic.

Special Consumer Protections: *Attached is a brochure from the Department of Licensing. This brochure outlines guidelines for counselors and hypnotherapists. If at any time you become unhappy with the direction we are taking therapy, or you have questions about the method I employ, Please don't hesitate to talk with me. It is important that you fully participate in the therapy process and choose the form of treatment that best fits your needs. While I hope we could work out any problems that arise, you have the right to make a complaint to the Licensing Board if you remain unsatisfied*

The Uniform Health Care Act (SHB 1828, effective July 28, 1991) also assures your right to view and copy your records. If you find inaccuracies in your records, you also have the legal right to request they be corrected.